

USER GUIDE

Moniroo for Dynamics 365 Business Central



CONTENTS



- 1 About the app.....2
- 2 Basic setup.....3
- 3 Functionality..... **Error! Bookmark not defined.**
 - 3.1 Mass updating or adding Item Attribute Values..... **Error! Bookmark not defined.**
- 4 Reporting **Error! Bookmark not defined.**
- 5 Security..... **Error! Bookmark not defined.**
- 6 Registration4

1 ABOUT THE APP



Moniroo for Dynamics 365 Business Central app is an all-in-one tool for end-users to enter time, expenses, and purchase requisitions for Microsoft Dynamics 365 Business Central. Further, the system provides reporting as well as workflow for the approval of documents.

For more information, please visit:

- Timesheets: <https://www.randgroup.com/apps/microsoft/dynamics-365-business-central/moniroo-time-management/>
- Expenses: <https://www.randgroup.com/apps/microsoft/dynamics-365-business-central/moniroo-expense-management/>
- Purchase Requisitions: <https://www.randgroup.com/apps/microsoft/dynamics-365-business-central/moniroo-purchase-requisition-management/>
- Budgeting: <https://www.randgroup.com/apps/microsoft/dynamics-365-business-central/moniroo-budgeting/>

Moniroo can be access via web or mobile device. For web access, please work with your authorized representative to obtain credentials and access information. Mobile applications can be downloaded via the following links:

- iOS: <https://apps.apple.com/ca/app/moniroo-mobile-for-bc/id1565347726>
- Android: https://play.google.com/store/apps/details?id=moniroo.Mobile.app&hl=en_CA&gl=US&pli=1

2 BASIC SETUP



Please ensure that you work with an authorized representative to configure and setup your Moniroo solution.

Users must install the BC-Moniroo Connector within their Microsoft Dynamics 365 Business Central environment in order to use the tool. Please use the following link to download:

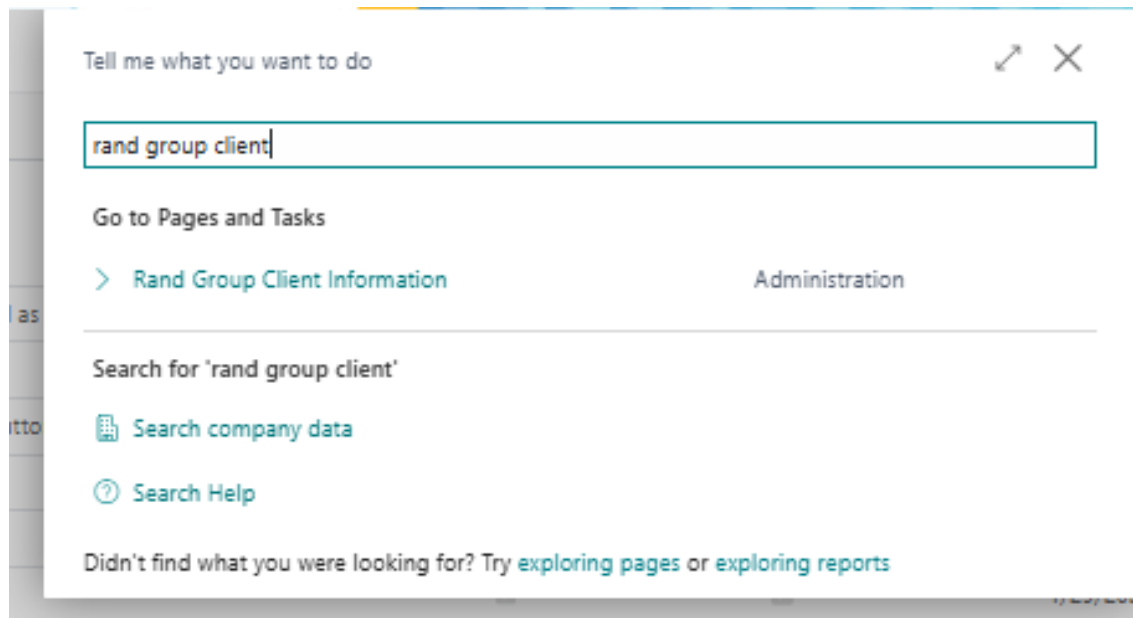
<https://www.dropbox.com/scl/fi/k4jujxzjdryzo593v05d5/WebSan-Solutions-Inc.-BC-Moniroo-Connector-22.0.3.2.zip?rlkey=hzpbz3v5ratpde0so1aeveoim&e=1&dl=0>

Note that an Azure Secret Key must be established for Moniroo to connect with Microsoft Dynamics 365 Business Central.

3 REGISTRATION



To register a Rand Group’s application, in Business Central, search for Rand Group Client Information and select Rand Group Client Information – Administration.



In the Rand Group Client Information window, enter your company’s contact and billing information. After your information is complete, select Transmit Data.

← Home Credit Card

Transmit Data

General

MS Client ID	{8c6f05f8-f0cc-491f-b66f-50a8ba2d...	Partner Code	ADOSER01
Active	<input type="checkbox"/>	Allow HTTPClient Requests	<input checked="" type="checkbox"/>
On Hold	<input type="checkbox"/>		

Contact Information

Company	Rand Group	Province / State	ON
Website	https://www.randgroup.com/	PostalCode / ZipCode	M2J 4T1
Name	Rand Group	Country	CA
Address	245 Fairview Mall Dr. Suite 200	Phone	4164991235
Address2		Email	Concierge@randgroup.com
City	Toronto	Email CC	
		Billing is Same as Contact	<input type="checkbox"/>

Billing Information